SIDEBAR INFO HERE

Future activities can fit here: if you’re using stats in a chart, what do they say for your project’s future?

Try to use no more than 100 words (75 is better).

This is also a good place to introduce a key person —   
a prominent faculty member, perhaps, or maybe someone who isn’t described in the main text — or if your project has been around for a long time, a key achievement in its history.

MISSION AND GOALS

Use this space to state the mission of your unit, program, and project. You have about three lines of text available, so be succinct. But also be specific: what makes your project unique?

Subhead

This is a good place to talk about your parent unit: school, college, department, etc. Name the mission or goals of your parent unit, showing how your project supports them.

2016 ACCOMPLISHMENTS

Subhead

Use this space (about six lines) to list major accomplishments in the last year (or some other defined period of time).

* Bullet lists are fine (but not necessary).
* Quantifiable results are best.
* Accomplishments should relate to mission (as stated above).

CHART TITLE

Chart Caption Nam delia volupis cidebit plit fuga.

IMPACT REPORT

DEPARTMENT/UNIT NAME

FUND OR PROJECT NAME HERE